



The Village Community School of Sarasota
www.VillageCommunitySchoolSarasota.com
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Enrollment Packet

Welcome to the Village Community School of Sarasota!

Our homeschool co-operative's vision is to build a village of like-minded families to educate, not indoctrinate, our children.

We wish to prepare them for the rapidly changing world they're about to face with knowledge, hands-on experience, a solid sense of self-worth and God's Word. With indoor and outdoor classrooms, hands-on activities, and a community of family that support and encourage one another, we seek to give our children roots to grow and room to fly.

Our children will have the ability to learn the way they learn best, the encouragement and drive to continually chase their dreams, and the real-world experience necessary to be self-sufficient and capable adults.

The yearly curriculum, which is taught by professional tutors and instructors, will encompass a vast range of education including core academics focusing on Reading, Writing and Math. We will teach students hands-on vocational skills like carpentry, mechanical work and basic electrical studies. Throughout our program we identify God as the Creator and designer of all things, and find interactive and fun ways to incorporate God's Word in our studies. We honor our children as gifts from God and in all things we do, their self-worth and self-esteem is a top priority.

Recognition for different learning styles are part of our foundation, which is why each lesson plan is thoughtfully prepared and enough time is given to allow each child one-on-one attention. Our curriculum is cultivated from multiple sources, but includes Orton Gillingham based phonics, reading, writing and math. Some of our other pre-made curriculum, when used, includes Campfire Curriculum, My Father's World, Math with Confidence and Logic of English. The curriculum is then curated and customized to meet each grade grouping for each year. We are not a one size fits all curriculum, we meet our children where they are and then give them the skills, attention and tutoring to progress them. Parents are encouraged to learn all of our Life Skills/Extracurriculars alongside their children—we all benefit from knowledge and self-sufficiency! Parents are welcome (and encouraged) to participate in their child's education and growth, with our staff and community.

Life School is our focus, and we believe that academic subjects should be taught in more ways than sitting at a table with a workbook. We expect that our families feel the same way and understand that our children will excel by being taught with hands-on methodologies.



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Family Information

Parent's First Name: _____
Last Name: _____
Email: _____
Phone Number: _____
Street Address: _____
City: _____
Zip Code: _____

Emergency Contact Name: _____
Emergency Contact Number: _____
Desired Program Option: _____ 3 Day ____ Small Group Tutoring (add'l)

Student Information

(1st student)

First Name: _____
Last Name: _____
Birth date: _____

Desired Grade: _____

* We believe that parents know their children best; your child can enter the grade you believe fits their abilities. If parents and faculty believe the child needs to move forward or backward after assessment, adjustment will be made available. Successful learning includes self-esteem, joy and growth—not just passing tests.

Allergies/Important Info: _____



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Student Information

(2nd student)

First Name: _____

Last Name: _____

Age & Birthday: _____

Desired Grade: _____

Allergies/Important Info: _____

Student Information

(3rd student)

First Name: _____

Last Name: _____

Age & Birthday: _____

Desired Grade: _____

Allergies/Important Info: _____

Student Information

(4th student)

First Name: _____

Last Name: _____

Age & Birthday: _____

Desired Grade: _____

Allergies/Important Info: _____

Are there any learning styles, disabilities, preferences, etc. that faculty should be aware of? Is there anything specific we can do to ensure your child(ren) feels engaged, encouraged and is learning in a positive manner? Please be specific with each child, if you have more than one attending.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



Unconditional and Full Release, Waiver and Indemnification Agreement

The Village Community School of Sarasota, Inc. ("VCS") is a non-profit homeschool cooperative that organizes classes, events and activities, including free play, (collectively "Activities") at 4150 S Shade Ave, Sarasota, FL and other various locations as planned (collectively "Facilities"). "My Family" as used in this form includes every member of your family that will be present at VCS activities. In consideration of the VCS allowing participation in the Activities, I hereby agree as follows:

Assumption of Risk

I, on my own behalf and as parent/guardian of the minors in my Family, hereby agree to, and grant the permission necessary for my Family to, participate in the Activities and expressly assume all the known and unknown risks inherent in the Activities (which may include, without limitation, property damage or loss, minor and major injuries, permanent disability, and death). We understand that VCS does not require participation in any activity or class and we will elect to participate only in activities in which we can safely participate. We agree to cover any and all medical expenses for our family.

Release and Indemnification

I, My Family and guests hereby release, waive, discharge and covenant not to sue VCS, its' directors, officers, volunteer, instructors, and agents, or VCS's chosen venue or the agents of said venue (collectively "Releasees") from any and all liability, claims, demands, actions, and causes of action whatsoever arising out of or related to any loss, damage, or injury, including death, that may be sustained by me, My Family or guests, or to any property belonging to me, My Family or guests, while participation in the Activities, or while in, on or upon the premises where such Activities are being conducted, whether such loss is caused by the negligence of the Releasees or otherwise, and regardless of whether such liability arises in tort, contract, strict liability or otherwise to the fullest extent allowed by law (collectively "Claims"). We further agree to defend, indemnify and hold harmless Releasees from and against all such Claims, including without limitation, court costs and attorney's fees, that Releasees may incur due to our participation in said Activities, whether caused by negligence of Releasees or otherwise, to the fullest extent allowed by law.

Supervision

As parent and guardian of my child(ren), I understand and agree that I am solely responsible for My Family and that Releasees cannot and will not be responsible for My Family before, during or after the Activities.



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Interpretation and Jurisdiction

It is our express intent that this Agreement shall bind the members of my family, spouse, heirs, assigns, and personal representatives, and shall be deemed as a release, waiver, discharge and covenant not to sue the above-named Releasees. It contains the entire agreement with respect to the subject matter hereof, and supersedes any prior or contemporaneous agreement. It shall be construed in accordance with the laws of the State of Florida. Any mediation, suit, or other proceeding related to the terms of this agreement must be filed in Florida.

Background Checks are required on all adults over the age of 18 that will be staying on campus. A completed Report must be received within 7 days of submitting Enrollment Packet.

There are many companies that will run a check online, and the average fee is around \$25. You are welcome to use your choice of companies however, it must include a National Criminal and Sex Offender report as well as a Florida state report. We've used GoodHire.com, Criminalwatchdog.com and chekr.com.

Signature of Parent(s): _____
Date _____



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Policy Regarding Enrollment/Dis-Enrollment

THE VILLAGE COMMUNITY SCHOOL THOUGHTFULLY PREPARES EACH LESSON AND EACH MONTH'S CURRICULUM. BECAUSE OF THAT, INSTRUCTORS/TUTORS HAVE BEEN PAID AND MATERIALS HAVE BEEN PURCHASED FOR EACH GRADE AND GROUPING BASED ON EACH STUDENT ENROLLED. WE ASK THAT EVERY FAMILY UNDERSTAND WHY THIS POLICY IS NECESSARY AND WE THANK YOU FOR YOUR COOPERATION.

- Fall semester's tuition is due by June 1, 2024. Fall semester includes September-December and is \$3000.
- Spring semester's tuition is due by November 15, 2025. Spring semester includes January-May and is \$3750.

Early Withdrawal/Dis-Enrollment:

If a student withdraws before June 1, one month's tuition (\$750) is due and non-refundable. If a student withdraws at any time between June 1 and August 1, two month's tuition (\$1500) is due and non-refundable. If a student withdraws at any time after August 1st but before the first day of the semester, 3 month's tuition (\$2250) is due and non-refundable. If a student withdraws at any time after the start of any semester, the full semester's tuition is due and non-refundable. Early withdrawal can include parent's choice to dis-enroll or VCS choosing to dis-enroll the student for behavioral or other reason. In either case, notice or intent to withdraw must be received in writing prior to withdrawal.

Automatic Funds Withdrawal:

If tuition has not been paid within 7 days of receiving a late tuition invoice, VCS will automatically withdraw the required funds from the financial institution provided on this contract. You consent and agree to have VCS withdraw funding per the terms listed above. By signing this contract, you acknowledge and agree to the program's tuition rules and withdrawal schedule.

The Village Community School of Sarasota reserves the right to pursue contractual obligations by all legal means available, which includes but is not limited to collections and/or litigation. Should VCS choose to pursue legal action, Parents will be responsible for all legal fees associated with litigation, in addition to all tuition/fees awarded by the court.

By signing below, you acknowledge receipt and accordance of this policy.

Signature of Parent(s) _____

Date_____



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Credit Card Authorization Form

**This form is required for enrollment*

Please complete all fields.

Credit Card Information

Card Type: ☐ MasterCard ☐ VISA ☐ Discover ☐ AMEX

Cardholder Name (as shown on card): _____

Card Number: _____

Expiration Date (mm/yy): _____

Cardholder ZIP Code (from credit card billing address): _____

I, _____, authorize The Village Community School of Sarasota to charge my credit card above for agreed upon tuition and fees. I understand that my information will be saved to file for future transactions on my account.

Customer Signature

Date



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Tuition Fee Schedule

Fall Semester's tuition is due by June 1, 2025. If tuition is not received by June 2, 2025 the student will be immediately dis-enrolled unless prior arrangements have been made with the Director. Spring semester's tuition is due by November 15, 2025. If tuition is not received by November 16, 2025 the student will be immediately dis-enrolled unless prior arrangements have been made. If tuition has not been received within 7 days of receiving a late tuition invoice, funds will be automatically withdrawn per the contract. StepUp Scholarships are \$8900 which leaves \$2k+ remaining after tuition.

All fees and tuition payments can be paid directly through StepUp or via credit card/check/zelle/venmo

3 Day Program

- \$750 per month or \$6750.00 per year
 - Fall semester's tuition is due by June 1, 2025 in the amount of \$3000
 - Spring semester's tuition is due by November 15, 2025 in the amount of \$3750

Intervention

(Small group private tutoring, based on assessments)

- \$100/mo (paid monthly) for students enrolled in the 3 day program. Private tutoring averages \$70+ per hour, but with our Intervention program parents are paying \$12.50 per hour for the same amazing specialists.
- \$250/mo (paid monthly) for non-enrolled students or students enrolled in the 1 day program option (when/if offered). Private tutoring averages \$70+ per hour, but with our Intervention program parents are paying \$31.25 per hour for the same amazing specialists.

Registration Fees

Registration Fees are due at the time you submit your Enrollment Packet. Payment via website, check, PayPal or Venmo accepted. Payment instructions located on the website "Admissions" page. If your family is not accepted into the program, all fees will be refunded

All fees must be paid at enrollment to secure your child's registration. All fees are non-refundable unless your child is not accepted into the program.

- Registration Fee: \$150 (per family)
- Materials Fee (per semester, per student \$50)
 - This fee helps us offset the cost of lumber, groceries for cooking, power and hand tools, lab equipment, art supplies and more.



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Parent Volunteer and Stay On Site

To help the cooperative run efficiently, we may ask for parent volunteers on a daily, weekly, monthly or occasional basis. If volunteers are required, VCS will send an email with a description of needs and a link to schedule your volunteer time.

Should a parent wish to remain on campus for a school day—and is not scheduled to volunteer that day—parent must have a background check submitted, sign up on the stay on site calendar (ahead of time), check in to the office and obtain a parent visitor badge, and remain in either the overflow room, outdoor spaces, or in the observation hallway next to the classrooms.

By signing below, you agree to these terms and understand that notice must be given, you must have a background check submitted, and you must check in to the office for a badge before being allowed to stay on site. This policy is necessary to facilitate a healthy routine for students, minimize distractions, and ensure safety of all students by identifying parents while on site.

Signature of Parent(s) _____

Date _____



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Family Interview Questions

1. What draws you to our program?

2. What made you want to homeschool?

3. What does your family feel education should, and should not, encompass?

4. How do you teach your child(ren) to resolve conflict?

5. Does your family incorporate anything Holistic or natural in daily life? Does any of that matter to your family?



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VCS Code of Ethics

The Village Community School is a supplement to at-home learning and learning through living. Although each VCS family is bound to have slightly different standards of behavior, the VCS Code of Conduct outlines standards that are in keeping with Biblical guidelines on which the majority of us have agreed to and/or are beneficial in a group situation.

Each person attending a VCS event, whether adult, youth, or child, will be expected to abide by the following standard of behavior. We have all agreed to be held to this standard and we are trusting one another to keep that commitment. It is each parent's responsibility to be knowledgeable about, and to make their own child(ren) aware of, VCS's standards of behavior. Likewise, enforcement of these standards is ultimately the responsibility of the parent(s) of each student. The Commitment Pledge that you and your children sign is your agreement to participate in all VCS events accordingly.

A standard of behavior that encourages everyone to act in a Christ-like manner will make VCS classes manageable for everyone. We trust that this will open new opportunities for our group.



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Standards of Behavior

1 Peter 3:8--Finally, all of you be of one mind, having compassion for one another, love as brothers, be tenderhearted, be courteous...

Respect:

- Teachers, Parents, Caregivers, and Children should show respect for each other in speech, manners, behavior, and attitude. All members should be mindful that they will be looked to by younger peers, for examples of the standard of behavior in each situation.
- Set a good example and offer deference to younger members.
- Organized group events are an ideal place for homeschool students to practice group etiquette by being respectful of all other children, instructors, parents and other staff members. Children will be encouraged to ask whenever they have a question, and to speak whenever they have something to say. But children should be encouraged to do so in a respectful, and kind manner. Likewise, all instructors and adults will be encouraged to pause their speech as soon as possible to make room for the student to share and ask questions. If the student's question requires an in-depth answer, the instructor and/or parent will make the time to offer that in- depth answer after class. Each child's success matters. Each child's questions, matter. How we speak with and to a child, matters.
- Parents are encouraged to have their children use "Mr.", "Mrs." or "Miss" followed by either the adult's first name or last name (based on adult preference) when addressing the staff or other adults, including Instructors and Class Assistants at VCS. For example, students should be encouraged to refer to the VCS Director as "Ms. Daniella."
- Limiting interruptions, looking for opportunities to serve, and practicing the Golden Rule (Treat others how you wish to be treated) are a few ways all can show respect. Students should try to comply with any instructions or requests from a teacher, assistant, or member of leadership as long as it is not illegal, immoral, or dangerous.



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Parents/Caregivers Standards of Behavior

- Talk of a sexual, sensual, explicit, or graphic nature is NOT allowed at VCS. These prohibited topics include but are not limited to: adultery, fornication, pornography, homosexuality, bisexuality, transgender or transsexual lifestyles, prostitution or other forms of sex "work", or any form of sexual activity. Remember: children are listening to everything being said around them, set a good example whether you think they can hear you, or not.
- *Gossip can do a great deal of damage. Any small or idle talk about the personal affairs of other parents, neighbors, VCS staff qualifies as gossip. If you are a party to a conversation that turns into gossip, you have a responsibility to shut it down or walk away. **Families will be disenrolled immediately if defamatory or libelous speech with regard to the VCS program or staff takes place-- on or off campus. Families may also face legal consequences for libel, defamation or slanderous speech shared to other families or potential families in person, on social media, or through any other method of communication. We have a zero tolerance policy on cliques, 'mean girl' attitudes or idle gossip. We are called to be Christ-like and that includes honesty, respect, honor and grace. If a parent is found to be spending their time creating drama, negativity or problems amongst other families or staff members, the family will be expelled.***
- Parents that wish to stay on campus during class time must submit their background check prior to the first day of school. Parents who wish to sit in on a class must let the staff know ahead of time, have a visitor badge on, and must sit in the parent area just outside of class so as to not disrupt the class.
- Parents shall be always responsible for the conduct of their children. Furthermore, all adults will be expected to be watchful of all children and be proactive to help in corralling children as needed, when participating on campus.

I acknowledge these standards of behavior and will adhere to them.

Date _____

Signature of Parent(s) _____



Student Standards of Behavior

- All students shall conduct themselves in a manner that reflects positively on Christ, on homeschooling, and on our families always. Let the command to "Do unto others as you would have them do unto you," be your guide. Commit to representing Christ in your attitudes and behaviors toward others.
- Show your appreciation to Instructors, class assistants, and guest speakers by being respectful.
- All in attendance should listen quietly and attentively. The use of common manners will be expected.
- Children are encouraged to ask questions and engage. To do so, please raise your hand before making comments or asking questions and wait for the instructor/parent to call on you.
- Refrain from any careless, unkind, or rude behavior.
- Be safe. Don't climb, jump on or run through anything that is unsafe.
- Bullying by using power, strength, information, or popularity to control or harm others is unkind and is prohibited. No hitting, slapping, pushing, biting, scratching, bullying, including cyber bullying etc. will be tolerated. No profanity, vulgar or insulting language. If an incident occurs, child and parent(s) will be called to have a conversation with the Director to address the root cause.
- The adult in charge will lovingly and gently correct students who behave inappropriately during a class or group activity, while away from their parents. If the behavior continues, their parent will be sought immediately. If the behavior continues the child will need to remain with their parent. Student may return when ready to join the class quietly.
- Understand that weapons are strictly prohibited in class (firearms, knives, tasers, pepper spray, etc.). We have a Zero Tolerance Policy; you will be removed from the school for violating this rule.

Date_____

Signature of Child_____ Signature of Child 2_____

Signature of Child 3_____ Signature of Child 4_____



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Electronic Device Policy

- Students may have “silenced” cell phones and mobile communication devices on their person while at VCS. Each Co-op Facilitator has the right to permit the use of cell phones and mobile communication devices for instructional or emergency purposes. The use of these devices during instructional time without the permission of the Facilitator, or in a disruptive manner, in the Co-op setting is prohibited.
- During all VCS functions, students shall not use a cell phone or mobile communication device to violate the VCS Statement of Faith or Code of Conduct. Examples of unacceptable usage include but are not limited to:
 - For cheating
 - For cyber bullying or taking/viewing inappropriate pictures or videos
- VCS facilitators, leaders, and parent volunteers have the right to ask a student to put their device away, unless it is an emergency or other compelling reason. Parents are asked to keep their children on task and off their devices when present.
- Cell phones and mobile communication devices that ring, vibrate excessively, or in any other way disrupt the educational process of a class or activity are grounds for device removal from class, to be put in parent's car.
- VCS assumes no responsibility for theft, loss, or damage of an electronic device brought to Co-op or any VCS related function.

Date_____

Signature of Parent(s)_____

Signature of Child(ren)_____



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Dress Code for All

Clothing should be modest and have a modest fit. Clothing should adequately cover all private body parts including the midriff and no form-fitting clothing, or visible undergarments will be allowed. Use sound judgment when dressing children.

Keep in mind general principles of cleanliness, neatness, modesty of dress, and good personal hygiene.

Shoes must be worn at all times when walking the property, unless students are Grounding or otherwise instructed it's safe to be barefoot. VCS recognizes the importance of our bare feet in the grass, and wants all children to be able to play outside and enjoy the benefits of God's earth. VCS makes all efforts to rid the grounds of fire ants, snakes, insects, etc. however, organic pest control can only control so much. Use sound judgment and watch where you are walking when barefoot.

Property

Show respect for others' property by using only what you have permission to use.

Keep personal items inappropriate for classroom activities at home or put away. Any violation of this rule may result in an item being confiscated and held until a parent retrieves it. A few examples of such items are toys, cell phones, gaming devices, off-topic media, etc. Take care to leave every place in a better condition than you found it.

Restitution for abuse or neglect of others' property, including church property, will be the responsibility of the member causing damage.

Handling an Offense

As we fellowship and build relationships, we trust that all will be thoughtful of others and display Christ-honoring attitudes and actions. When instances arise where there is an offense or concern, approach the matter prayerfully, first considering your own part in the matter. All items of concern should be brought to the Director first and immediately.

If a student has continuous behavioral or other issues resulting in violation of any VCS Standard of Behavior, the student may receive a written warning. Should there be more than 3 written warnings sent home, a parent meeting will be called and the student may face expulsion if common ground and compromise cannot be found.